

DIRECTOR OF MILITARY & VETERAN SERVICES

ENROLLMENT MANAGEMENT

Description: Lander University seeks a dedicated leader to oversee Military and Veteran Services. This role focuses on recruiting, enrolling, and supporting veterans, service members, and their families. The Director will implement outreach initiatives, build relationships with military communities, and provide personalized support to military-affiliated students.

Minimum Requirements: Bachelor's degree required. Must be a veteran of the U.S. Armed Forces or have a minimum of five years of experience working with veterans. In-depth knowledge of veteran programs and services. Excellent organizational, communication, and problem-solving abilities. Must have strong skills in providing excellent customer service and demonstrate strong ethics. A valid driver's license and safe driving history are required.

Preferred Requirements: A professional background in recruitment, counseling, advising, or mentoring.

Knowledge, Skills and Abilities: Must be able to develop and execute a comprehensive recruitment strategy to attract veterans, service members, and their families. Establish and maintain relationships with National Guard units, Army Reserve units, and military bases. Travel extensively to recruit students and participate in job fairs, community events, and military-focused programs. Provide personalized counseling to prospective students on admissions, academic programs, and available veteran benefits. Collaborate with university departments to support retention and success of military-affiliated students. Serve as the primary advisor to the Campus Veterans organization, organizing events to promote awareness and recognition. Manage work-study programs and internship opportunities for student veterans.

Hire Range: \$52,000 - \$58,000 annually

University Hours: 8:00am – 5:00pm, Monday – Friday

Position Work Hours: 37.5 hours per week.

To include some nights and weekends and travel

Class Code: CB70 – **State Title:** Student Serv. Prg. Coord II

Pay Band: 05

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Fringe
Benefits**

Search openings at careers.sc.gov

Applications must be submitted online at www.careers.sc.gov. Receipt of individual applications not acknowledged. See position status at www.lander.edu/hr. Lander University is a tobacco-free campus. All final candidates are subject to successfully completing background requirements.



Lander University is committed to equal opportunity employment and being an employer of choice. Lander believes that corresponding differences within the faculty and staff, whether based on ethnicity, race, gender, religion, age, or other experiences, are tremendous assets to the role of Lander as an educational institution and within the community, region, and state. Moreover, Lander is an Affirmative Action/Equal Opportunity Employer. As a result, it is the policy and commitment of Lander that it will not discriminate based on race, color, religion, sex, national origin, age, disability or other protected characteristics.