



## Participation in Commencement Ceremony

### LP 3.9

**Effective:**

Fall 2006

**Revised:**

April 2017

**Approved:**

3/13/2018

**Policy Owner:**

Board of Trustees

**Policy Administrator:**

Vice President for  
Enrollment & Access  
Management

**Affected Parties:**

Students

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## I Policy Statement

Student participation in a specific commencement ceremony is allowed if:

- The student has filed a Request for Graduation form with the Office of the Registrar and has completed the online graduation application in Bearcat Web for the specific commencement ceremony, and,
- The student has completed the Fine Arts and Lectureship (FALS) requirement by the deadline set by the Registrar's Office, and,
- The student has completed all degree requirements during the semester of graduation. (August graduates may participate in the December commencement ceremony.)

An official or unofficial withdrawal of all classes during the graduation semester will disqualify participation.

Any other conditions which disqualify a student from participation in the commencement ceremony must be appealed.

## II Transfer Credits during the Senior Year

Beginning fall 2017, students may not take coursework at another institution during their term of graduation. All coursework from other institutions must be received and posted prior to the semester of their graduation from Lander University. Students bear the responsibility of requesting their transcripts to be sent to the Office of the Registrar.

## III Responsibility for this Operating Policy

### Policy Owner

As part of the initial approval of this policy by the Lander University Board of Trustees, the Vice President of the Division of Enrollment and Access Management is the policy owner for the ongoing evaluation, review, and approval of this policy. Subsequent reviews and revisions to this policy must be in accordance with approved operating policy procedures and processes. This policy will be reviewed every three years or more frequently, as needed.

### Responsibility for this Operating Policy

The President has assigned the responsibility for implementing this policy to the Vice President of the Division of Enrollment and Access Management.



Lander University

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### IV History

- Approved by the Academic Council - October 2006
- Approved by President Ball - October 2006
- Reviewed and revised by the President's Cabinet - April 2017
- Approved by the Board of Trustees - 3/13/2018